

# Job Application Instructions

## Step 1

Fill out the attached PDF application. The application is fillable so you can either complete it electronically or print it out and fill it in by hand.

## Step 2

Once you have completed all sections of the application, print it off and sign it.

## Step 3

After signing the application you can either scan and email a copy to [HR@palletnc.com](mailto:HR@palletnc.com)

OR you can fax it to (252) 489-2456,

OR you can mail it to:

Precision Pallet, LLC  
Attn: Hiring Department  
405 Main Stem Rd  
Pantego, NC 27860

If you are selected as a potential candidate you will be contacted with instructions regarding the scheduling of an interview.

# Precision Pallet, LLC

405 Main Stem Road  
Pantego, NC 27860  
252-935-5355 or 252-935-5466

## Employment Application

Please complete this application by printing in ink. We are an equal opportunity employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin, marital status, or disability.

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_  
Street Address Apartment/Unit #

\_\_\_\_\_  
City State ZIP Code

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Have you ever worked for this company? YES  NO  If yes, when? \_\_\_\_\_

Do you have reliable transportation to get to work? YES  NO  Referred by: \_\_\_\_\_

### Education

GED/High School: \_\_\_\_\_ Did you graduate? YES  NO

### Previous Employment

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES  NO

### Disclaimer and Signature

*The information that you provide on this application is subject to verification. Falsifications or misrepresentations may disqualify your consideration for employment or, if hired, may be grounds for termination at a later date. With my signature below, I certify that all information on this document is true, correct, and complete to the best of my knowledge and contains no willful falsifications or misrepresentations. I authorize all former employers to release job-related information they may have about me and I release all persons or companies from any liability or responsibility for providing such information.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_